



Butler Church of Christ - Christian Women's Outreach

VENDOR/CRAFT FAIR APPLICATION

Christian Women's Outreach of Butler Church of Christ is hosting our annual Craft & Vendor Fair. We hope with your help and the participation of our community that this craft fair will be a wonderful experience for both vendors and customers. **If you would like to participate in this years craft fair please complete and return the attached form and your check by November 8th to secure your space.** Checks should be made payable to C.W.O. and mailed to P.O. Box 344, Butler, In 46721.

Please note that we are only allowing ONE Direct Sales Representative per company at our event. The first applicant to return their completed form and registration fee will secure their spot.

IMPORTANT INFORMATION

Date and Hours: Saturday November 17th ~ 9 a.m. to 2 p.m.

Location: Butler Church of Christ 173 W. Oak St Butler, Indiana 46721

SET-UP/ TEAR DOWN

Vendors may set up Friday, Nov. 16th between the hours of 5 and 8 p.m. or Saturday morning between the hours of 7:30 & 9 a.m. Saturday, please park in the lot north of the church near US6. Vendors are not to close their booth before the official close time of 2 p.m. Vendors are responsible for their selling area. Before leaving, be sure your area is clean and trash free.

STAFF

Each vendor is responsible for the conduct of employees and representatives and activities must not detract from the image or welfare of the fair. Vendor booths must be manned at all times. Butler Church of Christ is not responsible for merchandise or display materials.

FEES

8 ft space and 2 chairs.....\$25.00

An additional space may be purchased for \$15.00.

Please make a note on your application. Thank You!"

Fees are non-refundable



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BCC CRAFT FAIR APPLICATION

ORGANIZATION NAME: _____

CONTACT NAME: _____

ADDRESS: _____

EMAIL: _____ PHONE _____

8 ft space & 2 chairs _____ Additional 8 ft space Required _____

Do you need a table for each 8ft space? Y N [table covers not included]

Preference of Booth Location _____ East (New) _____ West (Old)

[Booth location request will be honored on a first come basis with a paid application]

TYPE OF PRODUCT YOU ARE SELLING

____ FINE ART

____ CRAFT

____ OTHER

____ CLOTHING

____ FOOD

____ HOLIDAY

____ LOCAL ARTIST

____ JEWELRY

____ WOOD WORKS

Office Use:
Received ___/___/___ _____
Check # _____
Total \$ _____

If you selected OTHER, please give a brief description.

By signing this form you agree to abide by all fair rules and accept full responsibility for your booth, its products, and displays and any claims for damages resulting from your participation in this event. Butler Church of Christ and its representatives are in no way responsible for your products or actions.

SIGNATURE _____ DATE _____

Please submit this form and your check made payable to: C.W.O.

Note in memo: "CRAFT FAIR" and mail to:

Butler Church of Christ
ATTN: CWO Craft & Vendor Fair
P.O. Box 344
Butler, IN 46721